

SIBANI MANDAL MAHAVIDYALAYA

P.O.-Namkhana, P.S. & Block-Namkhana

Dist.-South 24 Parganas. Pin-743357 (W.B.)

Mob. No. : 7980474105

www.sibanimandalmahavidyalaya.in

e-mail : principalsmm2023@gmail.com; sibani.mandal13@gmail.com

Ref. No.....



Date.. 05/02/2025.....

NOTICE

Subject: Submission of Proof of Savings for Income Tax Calculation (Session 2025-2026)

All teaching and non-teaching staff members of Sibani Mandal Mahavidyalaya are hereby requested to submit the necessary documents as proof of their savings and investments for the purpose of income tax calculation for the session 2025-2026.

The documents may include, but are not limited to:

1. LIC premium receipts
2. PPF/EPF contribution statements
3. Home loan interest certificate
4. Mutual fund investment proofs (ELSS)
5. Tuition fee receipts for children
6. Any other relevant tax-saving investment documents

Last Date for Submission: 12.02.2025

All documents must be submitted to the Accounts Department within the stipulated time to ensure accurate tax calculation and deduction. Late submissions may not be considered while computing taxable income.

For any queries, please contact the Accounts Department.

Dr. Atish Dipankar Jana
05/02/2025

Principal

Sibani Mandal Mahavidyalaya

Dr. ATISH DIPANKAR JANA

Principal

Sibani Mandal Mahavidyalaya

Namkhana, South 24 Parganas