

# SIBANI MANDAL MAHAVIDYALAYA

P.O.-Namkhana, P.S. & Block-Namkhana

Dist.-South 24 Parganas. Pin-743357 (W.B.)

Mob. No. : 7980474105

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Ref. No.....



Date..... 08/06/2024

## Notice

### Subject: Mandatory Physical Presence in College

This is to inform all teaching and non-teaching staff of Sibani Mandal Mahavidyalaya that from 10.06.2024 onwards, physical presence in the college premises is mandatory.

All staff members are required to adhere to the regular working hours and ensure their attendance is marked accordingly. This step is being taken to ensure the smooth functioning of academic and administrative activities.

We appreciate your cooperation and understanding in this matter. Should there be any concerns or queries, please feel free to contact the administrative office.

  
Dr. ATISH DIPANKAR JANA  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas